



United States Consulate General – Hong Kong and Macau

26 Garden Road

Central, Hong Kong

Website: <http://hongkong.usconsulate.gov>

Email: Visa Inquiry Form at our Website

Fax: (852) 2147-3586

Civil Documents and Police Certificates from Philippines

Applicants who were born in the Philippines or carry passports issued by the Government of the Philippines require the following civil documents:

BIRTH CERTIFICATE – a certified birth certificate from the National Statistics Office (NSO) printed on NSO Security Paper. This is required for all applicants. Applicants with children should also submit a NSO birth certificate for all children, whether or not the child is applying for a visa. Applicants who need to obtain a certified copy of their birth certificate from the NSO can call the NSO Information Center at (63)(2)737-1111 or see the contact list at the end of this document.

MARRIAGE CERTIFICATE – applicants who are/were married in the Philippines must submit an NSO marriage certificate on security paper.

PROOF OF TERMINATION OF MARRIAGE – applicants who had a marriage annulled in the Philippines should submit an annulment certificate from the NSO on security paper. Please note that documents issued by a court must be accompanied by an NSO issued certificate to be accepted. If an applicant had a Philippine national spouse who died, even outside the Philippines, the applicant should submit a death certificate from the NSO on security paper. If an applicant was divorced in Hong Kong or another location, he/she should submit the original and final divorce decree (with English translation if applicable.)

NATIONAL BUREAU OF INVESTIGATION (NBI) CLEARANCE – applicants who have resided in the Philippines after age 16 must have a valid record clearance from the National Bureau of Investigation (NBI). Clearances should be in the applicant's current name, birth certificate name, maiden name, married name, and any aliases or nicknames ever used, including different spellings of all names ever used. An official letter of explanation from the NBI is required for any notation of "No criminal record", "No pending criminal case" or "With derogatory record." NBI is located along Taft Avenue in Manila. You may contact NBI at (632) 523-82-31 to 38. For immigration purposes, an NBI clearance is considered valid only for one year from the date it is issued.

Document Verification for Applicants born in the Philippines or Carrying Passports Issued by the Government of the Philippines

In addition, applicants born in the Philippines or carrying passports issued by the Government of the Philippines are subject to document verification process. One part of this process involves obtaining a Certificate of No Marriage Record (CENOMAR). The CENOMAR should be ordered through the National Statistics Office (NSO) E-census website and sent directly to the U.S. Consulate General (see the link and directions attached). The \$25.00 (USD) fee for this service should be paid with a credit card issued in the United States. We advise you to work with the petitioner as you complete the application.

(Updated 10/2010)



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26 Garden Road

Central, Hong Kong

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Dear Visa Applicant:

In order to conform to standard procedures used by the U.S. Embassy in Manila, applicants who were born in the Philippines or carry passports issued by the Government of the Philippines require the following civil documents:

BIRTH CERTIFICATE – a certified birth certificate from the National Statistics Office (NSO) printed on NSO Security Paper. This is required for all applicants. Applicants with children should also submit a NSO birth certificate for all children, whether or not the child is applying for a visa. Applicants who need to obtain a certified copy of their birth certificate from the NSO can call the NSO Information Center at (63)(2)737-1111.

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Immigrant Visa Unit
American Consulate General
Hong Kong

Requesting a Certificate of No Marriage (CENOMAR) through eCensus

Step 1:

Click on the link below

<https://www.ecensus.com.ph/Secure/frmIndex.asp>

Step 2:

Click on the "REQUEST " button

Step 3:

Choose "APPLY CERTIFICATES " from the drop down menu

Requester Information

TransSeriesNo

Name of Requester

Last Name First Name M.I. *

Please indicate the **delivery address**, not the place of birth/marriage/death.

Country PHILIPPINES *

Province Province **

City/Municipality City or Municipality **

Address *

Unit/Floor#,House/Bldg#, Street/Avenue name

Town/Bgy/Subd.

Zip Code *

To help ensure that your documents are delivered to you promptly, please provide your correct Zip Code. Click here to [Search for Zip Codes](#) (Philippines only).

Telephone Number

Landline *** Country Code + Area Code Telephone

Please provide a valid landline or mobile phone number to enable our local courier to get in touch with you for any inquiry during document delivery.

E-mail Address *

Tax Identification No. (if known)

Institution Name/ Company Name

Submit

Step 4:

Enter your name as the REQUESTER

Step 5:

Use Drop Down Box to Enter Hong Kong

For the Delivery Address enter:
U.S. Consulate General
Hong Kong – IV Unit
26 Garden Road,
Hong Kong

Zip Code: 00000

Step 6:

Enter your contact telephone number and email address

Step 7:

Click the "SUBMIT" button

Requester Information

TransSeriesNo

Name of Requester

Last Name First Name M.I. *

Please indicate the **delivery address**, not the place of birth/marriage/death.

Country HONGKONG SPECIAL ADMINISTRATIVE REGION OF CHINA *

Province Province **

City/Municipality City or Municipality **

Address *

Unit/Floor#,House/Bldg#, Street/Avenue name

26 Garden Road, Hong Kong

Town/Bgy/Subd., City, State/Province

Zip Code *

To help ensure that your documents are delivered to you promptly, please provide your correct Zip Code. Click here to [Search for Zip Codes](#) (Philippines only).

Telephone Number

*** Country Code + Area Code Telephone

Please provide a valid landline or mobile phone number to enable our local courier to get in touch with you for any inquiry during document delivery.

E-mail Address *

Tax Identification No. (if known)

Institution Name/ Company Name

Submit

Step 8:
Verify information is correct and Click the "CONFIRM" button

National Statistics Office
Philippines
Your birth⁺⁺ certificate ... anytime, anywhere!

eCensus

[Home](#)

INSTRUCTIONS
Kindly review your name and contact details.
IMPORTANT
Delivery Address is where the documents will be sent, **not** the place of birth/marriage/death.
For questions and comments, email us!
or mail your letter to:
National Statistics Office
Civil Registration Department
Vibal Building, EDSA
Quezon City
Philippines

Requester Information
TransSeriesNo
Please confirm if the following information is correct.
Name of Requester
Delivery Address
Telephone Number
E-mail Address
Tax Identification No.
Institution Name/ Company Name
[Change](#) [Confirm](#)

Step 9:
Click the "CENOMAR" button

Step 10:
Enter Information as it appears on your Birth Certificate

Step 11:
Purpose:
Choose "OTHER" from the drop down box

Step 12:
Particulars:
Enter MARRIAGE

Step 13:
Click the "ADD" button

National Statistics Office
Philippines
Your birth⁺⁺ certificate ... anytime, anywhere!

eCensus

[Click here for Instructions](#)

Birth
Marriage
Death
CENOMAR

My Requests
Requester's Name:
No of Documents Requested: 0
Total Amount: USD 0.00
[Update Requester](#)
[Cancel Session](#)

INSTRUCTIONS
Please enter the person's birth details and click on the **Add** button.
* - Required fields to be filled up
For questions and comments, email us!
or mail your letter to:
National Statistics Office
Civil Registration Department
Vibal Building, EDSA
Quezon City
Philippines

Requester Certificate of No Marriage
Click on the icon for additional information.
Number of Copies: ☒ One ☐ Two ☐ Other (Specify)
Payment Status
Transaction Number
Birth Reference Number
Name: Last Name First Name Middle Name
Date of Birth: month day year
Sex: MALE
Place of Birth: Country PHILIPPINES Province City or Municipality
Father's Name: Last Name First Name Middle Name
Mother's Maiden Name: Last Name First Name Middle Name
Owner's TIN
Purpose: Select Purpose Particulars
[Add](#)

Step 14:
Click "SUBMIT REQUESTS" button

National Statistics Office
Philippines
Your birth⁺⁺ certificate ... anytime, anywhere!

eCensus

Birth
Marriage
Death
CENOMAR

List of Applications Made

[Click here for Instructions](#)

| Request Type | Request Detail | | Copies | Amount |
|----------------------------------|----------------|------|--------|----------|
| | Name | Date | Place | (in USD) |
| <input type="checkbox"/> CENOMAR | | | 1 | 25.00 |

☐ Check All **No. of Copies Requested: 1**
Total Amount Due: USD 25.00

My Requests

Requester's Name:

No of Documents Requested: **1**

Total Amount: **USD 25.00**

Step 15:
Click "CONFIRM" button

Step 16:
Click "PAY ONLINE" button

National Statistics Office
Philippines
Your birth⁺⁺ certificate ... anytime, anywhere!

eCensus

Birth
Marriage
Death
CENOMAR

List of Applications Submitted

[Click here for Instructions](#)

| Request Type | Request Detail | | Copies | Amount |
|--------------|----------------|------|--------|----------|
| | Name | Date | Place | (in USD) |
| CENOMAR | | | 1 | 25.00 |

No. of Copies Requested: 1
Total Amount Due: USD 25.00

My Requests

Requester's Name:

No of Documents Requested: **1**

Total Amount: **USD 25.00**

Step 17:
Print ACKNOWLEDGEMENT FORM


Office
ate ... anytime, anywhere!

eCensus

Acknowledgement Form

Thank You for Using e-Census

Your request(s) for copies of Birth / Marriage / Death Certificates / CENOMAR (Singleness) have been confirmed.
Please print TWO (2) copies of this page.

 [click here for Printer-friendly version](#)

You will be asked for a copy of this page upon paying for your requests in our designated banks.
 A copy of this Acknowledgement Form has also been sent to you through email.

Requester's Name:

Delivery Address: U.S. CONSULATE GENERAL - IV UNIT
26 GARDEN ROAD, HONG KONG
HONGKONG SPECIAL ADMINISTRATIVE REGION
OF CHINA 00000

Request Date:

Batch Request Number:

Total No. Of Copies Requested: 1

Total Amount Due: USD 25.00

List of Applications Submitted

| Request Reference Number | Request Type | Request Details | | | Copies | Amount (in USD) |
|--------------------------|--------------|----------------------|----------------------|----------------------|--------|-----------------|
| | | Name | Date | Place | | |
| 0322-6001-7500-1131 | CENOMAR | <input type="text"/> | <input type="text"/> | <input type="text"/> | 1 | 25.00 |

Step 18:
Enter the U.S. Credit Cardholder's name as it appears on their statement

Step 19:
Enter Cardholder's billing address as it appears on their statement

Step 20:
Enter the TWO LETTER state code, please see details below

Step 21:
Enter Credit Card details

Step 22:
Click "SUBMIT" button

National Statistics Office
Philippines
Your birth** certificate ... anytime, anywhere!

eCensus

[Home](#)

Payment Information

Batch Request Number: 0322600175000100

Amount Due: USD \$ 25.00

Credit Cardholder Information

Cardholder's Name:

Cardholder's Billing Address:

Address Line 1: Street address, P.O. box, company name, c/o

Address Line 2: Apartment, suite, unit, building, floor, etc.

City:

State/Province/Region: For addresses in the United States of America, enter the state's two-letter code

Zip/Postal Code:

Country: Select Country

Card Type: Select One

Card Number:

Expiration Date: Month Year

| | | | |
|--------------------------------|----|--------------------------|----|
| ALABAMA | AL | OHIO | OH |
| ALASKA | AK | OKLAHOMA | OK |
| AMERICAN SAMOA | AS | OREGON | OR |
| ARIZONA | AZ | PALAU | PW |
| ARKANSAS | AR | PENNSYLVANIA | PA |
| CALIFORNIA | CA | PUERTO RICO | PR |
| COLORADO | CO | RHODE ISLAND | RI |
| CONNECTICUT | CT | SOUTH CAROLINA | SC |
| DELAWARE | DE | SOUTH DAKOTA | SD |
| DISTRICT OF COLUMBIA | DC | TENNESSEE | TN |
| FEDERATED STATES OF MICRONESIA | FM | TEXAS | TX |
| FLORIDA | FL | UTAH | UT |
| GEORGIA | GA | VERMONT | VT |
| GUAM | GU | VIRGIN ISLANDS | VI |
| HAWAII | HI | VIRGINIA | VA |
| IDAHO | ID | WASHINGTON | WA |
| ILLINOIS | IL | WEST VIRGINIA | WV |
| INDIANA | IN | WISCONSIN | WI |
| IOWA | IA | WYOMING | WY |
| KANSAS | KS | | |
| KENTUCKY | KY | | |
| LOUISIANA | LA | | |
| MAINE | ME | | |
| MARSHALL ISLANDS | MH | Military "State" | |
| MARYLAND | MD | | |
| MASSACHUSETTS | MA | Armed Forces Africa | AE |
| MICHIGAN | MI | Armed Forces Americas | AA |
| MINNESOTA | MN | (except Canada) | |
| MISSISSIPPI | MS | Armed Forces Canada | AE |
| MISSOURI | MO | Armed Forces Europe | AE |
| MONTANA | MT | Armed Forces Middle East | AE |
| NEBRASKA | NE | Armed Forces Pacific | AP |
| NEVADA | NV | | |
| NEW HAMPSHIRE | NH | | |
| NEW JERSEY | NJ | | |
| NEW MEXICO | NM | | |
| NEW YORK | NY | | |
| NORTH CAROLINA | NC | | |
| NORTH DAKOTA | ND | | |
| NORTHERN MARIANA ISLANDS | MP | | |

NSO Documents

A number of Census Serbilis Centers (CSCs) in Metro Manila and in various regional centers and key cities / municipalities have been opened for the convenience of the public applying for copies of birth, marriage and death certificates. Applications may be made in person by the owner or by his/her duly authorized representative.

Outlets: **METRO MANILA** - [LUZON](#) - [VISAYAS](#) - [MINDANAO](#)

Metro Manila Outlets

NSO EAST AVENUE
East Avenue, Quezon City
(in front of SSS Building
and beside LRA Building) 1101
Tel.: (02) 926-89-05 / 926-86-72

MAKATI CITY
Ground Floor, Makati City Hall
(Old Building)
Jose P. Rizal Street, Makati City 1200
Tel.: (02) 895-14-18

PASAY CITY
Ground Floor, Lifestyle I Building
Hobbies of Asia
8 Pres. Diosdado Macapagal Boulevard
Pasay City 1300
Tel.: (02) 833-37-80 / 833-88-42

CALOOCAN CITY
Caloocan City Hall, Annex Building
(across Metropolitan Trial Court)
Mabini Street, Caloocan City 1400
Tel.: (02) 288-88-11

MUNTINLUPA CITY
Ground Floor, Annex Building
Muntinlupa City Hall
Putatan, Muntinlupa City 1772
Tel.: (02) 862-03-39

PASIG CITY
3rd Floor, Pasig City Hall
F. Caruncho Avenue
Pasig City 1603
Tel.: (02) 625-42-36

Outlets: [METRO MANILA](#) - [LUZON](#) - [VISAYAS](#) - [MINDANAO](#)

Luzon Outlets

CAR - BAGUIO
3rd Floor, Jupiter Building
Andres Bonifacio Street
Baguio City 2600

REGION 3 - PAMPANGA
Ground Floor, TLS Building
Kalayaan Village, Quebianwan
San Fernando City, Pampanga 2000

REGION 4B - CALAPAN
Martinez Building, Roxas Drive
Barangay Lumangbayan
Calapan City, Oriental Mindoro 5200

REGION 1 - LA UNION
4th Floor, Virginia Building
Quezon Avenue
San Fernando City, La Union 2500

CABANATUAN
2nd Floor, Liwag Building
Burgos Avenue
Cabanatuan City, Nueva Ecija 3100

PUERTO PRINCESA
2nd Floor, CBPP Building
Rizal Avenue
Puerto Princesa City, Palawan 5300

VIGAN
2nd Floor, Singson Building
Del Pilar corner Mabini Streets
Vigan City, Ilocos Sur 2700

OLONGAPO
CAP Building
#19 - 18th Street, West Bajac-Bajac
Olongapo City 2200

REGION 5 - LEGAZPI
2nd Floor, Volcanic Building
Rizal Street, Tinago
Legazpi City, Albay 4500

DAGUPAN
Ground Floor, Barrozo Building
A.B. Fernandez Street corner East Avenue
Dagupan City, Pangasinan 2400

REGION 4A - LIPA
Ground Floor, Zillion Builders Building
General Luna Street, Barangay Sabang
Lipa City, Batangas 4217

NAGA
2nd Floor, MMCN Building
Panganiban Avenue
Naga City, Camarines Sur 4400

LAOAG
3rd Floor, Ilocano Heroes Memorial Hall
Rizal Street
Laoag City, Ilocos Norte 2900

LUCENA
Teresita Building
46 Quezon Avenue, Barangay I
Lucena City 4301

REGION 2 - CAGAYAN
Ground Floor, Gonzaga Street Extension
Ugac Norte
Tuguegarao City, Cagayan 3500

TRECE MARTIRES
2nd Floor, First Stone Arcade II
Governor's Drive
Trece Martires City, Cavite 4109

BAYOMBONG
Garcillan Building, National Road
District 4, Santa Rosa
Bayombong, Nueva Vizcaya 3700

Outlets: [METRO MANILA](#) - [LUZON](#) - [VISAYAS](#) - [MINDANAO](#)

Visayas Outlets

REGION 6 - ILOILO

2nd Floor, Villanueva Building
J.M. Basa corner Rizal Streets
Iloilo City 5000

REGION 7 - DUMAGUETE

2nd Floor, 220 North Road
Dumaguete City
Negros Oriental 6200

REGION 8 - TACLOBAN

Ground Floor, Yuhoo Ventures
Building C (near SSS/PRC)
Barangay 77, Fatima Village
Marasbaras, Tacloban City
Leyte 6500

BACOLOD

4th Floor, G&M Building
San Juan corner Luzuriaga Streets
Bacolod City 6100

CATBALOGAN

2nd Floor, Noble Building
Rizal Avenue
Catbalogan City, Samar 6700

KALIBO

Fortunato Quimpo Street
Kalibo, Aklan 5600

Outlets: [METRO MANILA](#) - [LUZON](#) - [VISAYAS](#) - [MINDANAO](#)

Mindanao Outlets

REGION 9 - ZAMBOANGA

2nd Floor, Cortez Building
Dr. Evangelista Street
Barangay Santa Catalina
Zamboanga City 7000

REGION 11 - DAVAO

Ange Building
Cabaguio Avenue
Davao City 8000

REGION 13 - BUTUAN

Ground Floor, Acerado Building
Ochoa Avenue
Butuan City 8600

DIPOLOG

Ground Floor, Barbaso Building
Magsaysay Street
Dipolog City, Zamboanga del Norte 7100

REGION 12 - GENERAL SANTOS

2nd Floor, Pietros Hotel
National Highway
General Santos City 9500

TANDAG

Pimentel Building
Telaje, Tandag City
Surigao del Sur 8300

REGION 10 - CAGAYAN DE ORO

Ground Floor, Lantoria Building
77 Julio Pacana Street
Cagayan de Oro City 9000

ARMM - COTABATO

Ground Floor, Carumba Building
Jupiter Street
Cotabato City 9600

OZAMIS

2nd Floor, Casa Esperanza Building
Don Anselmo Bernard Avenue
Ozamis City, Misamis Occidental 7200

ILIGAN

Mezzanine Floor, Elena Tower Inn
National Highway, Tibanga
Iligan City 9200

In addition to the Census Serbilis Centers, the public may also avail of the on-line application for copies of birth, marriage, and death documents through **e-Census**. For more information, please visit the e-Census website at <http://www.e-census.com.ph>.